



**Board of Directors & Advisory Meeting
December 13, 2016, 10 AM
*DAVENPORT OFFICE
935 E 53rd Street, Davenport, IA**

Notice is hereby given that the December 2016 Meeting of the Milestones Area Agency on Aging Board of Directors and the Milestones Advisory Board will be held on December 13, 2016 in Davenport, Iowa. A buffet holiday lunch will be provided. If you would like to carpool with staff to attend the meeting in person, please contact your nearest local Milestones office.

***IT IS VERY IMPORTANT THAT WE HAVE A QUORUM FOR THE NEXT TWO MEETINGS. PLEASE NOTIFY US IF YOU WILL BE UNABLE TO ATTEND.**

Ottumwa area contact Charlene, ext 400

Burlington area contact Pam, ext 503

Agenda

- I. Call to Order – Board Chairperson
- II. Roll Call Board– Secretary
- III. Roll Call Advisory – Secretary
- IV. Approval of Advisory Minutes (Both Advisory and Board) – Meeting minutes of March 29, 2016, June 14, 2016 and September 13, 2016
- V. Approval of Board Minutes (Board only) – Meeting minutes of October 25, 2016
- VI. **Audit Report** – TD & T (Theobald, Donohue & Thompson, PC) will report on the Milestones Regular and Foundation 990's.
Action: Board approval of Milestones FY '16 990's.
Action: Foundation Board and Board of Directors approval of Foundation 990's.
- VII. **Reports** – If reports are not completed at time of packet mailing there will be handouts at the meeting.
 - a. Financial Reports – Tina Jaegers
 - i. Financial Report YTD
 - ii. Accounts Payable
 - iii. Copy of County Board donations**Action:** Motion to approve the Financial Reports – Board.
 - b. Nutrition Program – Pam Taylor
 - i. Meal Information Report – YTD**Action:** Accept for information
 - c. Case Management – Kim Goering
 - i. Reports YTD**Action:** Accept for information

- d. LifeLong Links Program – Dawn Carstensen
 - i. Reports YTD**Action:** Accept for information
- e. Marketing / Promotional updates – Peggy Dykes
 - i. Reports YTD**Action:** Accept for information

VIII. **Old Business**

- a. Managed Care Discussion/Updates – Christa & Staff

IX. **New Business**

- a. Julie Schilling elected as new Board member.
Action: Accept for Information (Board only)
- b. Discussion of needed computer upgrades
Action: Vote to approve computer upgrades (Board only)

X. **Items of Interest**

- a. Discussion of small County Boards
- b. Sunshine Fund - Jeri
- c. OIL Report – Bill Thom

XI. **Next Meeting** – Location of meetings to be determined.

- a. Combined Board and Advisory meeting with a Public Hearing for the Area Plan.
Tuesday, February 28th, 2017 in Ottumwa. 10 am. Location TBD.

XII. **Adjournment – Holiday lunch provided after meeting**