



**Board of Directors Meeting
August 23rd, 2016
10 AM
Ainsworth Four Corners Restaurant**

Notice is hereby given that the August 23rd, 2016 Meeting of the Milestones Area Agency on Aging Board of Directors will be held in Ainsworth, Iowa at Ainsworth Four Corners restaurant. If you would like to carpool with staff to attend the meeting in person, please contact your nearest local Milestones office. **Call 855-410-6222**

Ottumwa area contact Charlene, ext 400

Davenport area contact Christa, ext 230

Burlington area contact Pam, ext 503

Agenda

- I. Call to Order – Board Chairperson
- II. Roll Call Board– Secretary
- III. Approval of Board Minutes – Meeting minutes of June 28, 2016
- IV. **Reports** – If reports are not completed at time of packet mailing there will be handouts at the meeting.
 - a. Financial Reports – Tina Jaegers
 - i. Financial Report YTD
 - ii. Accounts Payable**Action:** Motion to approve the Financial Reports
 - b. Nutrition Program – Pam Taylor
 - i. Meal Information Report – YTD
 - ii. Fresh Conversations update**Action:** Accept for information
 - c. Case Management – Kim Goering
 - i. Reports YTD**Action:** Accept for information

- d. LifeLong Links Program – Dawn Carstensen
 - i. Reports YTD**Action:** Accept for information
- e. Marketing / Promotional updates – Peggy Dykes
 - i. Reports YTD**Action:** Accept for information

V. **Old Business**

- a. Managed Care Discussion/Updates – Christa & Staff

VI. **New Business**

- a. Updated Online Communication/Social Media Policy – Christa Merritt
Action: Approval of changes to the Online Communication/Social Media Policy
- b. Discussion of nominations for new Board member
Action: Vote to approve new Board member
- c. Nutrition Changes / Updates – Pam Taylor
Action: Accept for information
- d. Fiscal Monitoring Report from the Iowa Department on Aging
Action: Accept for information

VII. **Items of Interest**

- a. Complete annual Conflict of Interest and Disclosure Statement and Policy and Procedure on Ethical and Good Faith Standards
- b. OIL Report – Bill Thom

VIII. **Next Meeting** – Location of meetings to be determined.

- a. Advisory meeting – September 13, 2016, Burlington
- b. Board meeting – October 25th, 2016, Ainsworth

IX. **Adjournment**