



**Advisory Board Meeting
June 14, 2016
10 AM
Columbus Junction City Hall
232 2nd Street
Columbus Junction, IA**

Notice is hereby given that the June 14, 2016 Meeting of the Milestones Area Agency on Aging Advisory Board will be held in Ottumwa, Iowa at the Columbus Junction City Hall. If you would like to carpool with staff to attend the meeting in person, please contact your nearest local Milestones office.

Agenda

- I. Call to Order – Board Chairperson
- II. Roll Call Board– Secretary
- III. Approval of Advisory Minutes – Meeting minutes of March 29, 2016
- IV. **Reports** – If reports are not completed at time of packet mailing there will be handouts at the meeting.
 - a. Financial Reports – Tina Jaegers
 - i. Financial Report YTD
 - ii. Accounts Payable**Action:** Motion to approve the Financial Reports – Advisory and Board.
 - b. Nutrition Program – Pam Taylor
 - i. Meal Information Report – YTD
 - ii. Report on Contracted vs. Prepared site cost**Action:** Accept for information
 - c. Care Coordination – Kim Goering
 - i. Reports YTD**Action:** Accept for information
 - d. LifeLong Links Program – Dawn Carstensen
 - i. Reports YTD**Action:** Accept for information

- e. Marketing / Promotional updates – Peggy Dykes
 - i. Reports YTD**Action:** Accept for information

V. **Old Business**

- a. Managed Care Discussion/Updates – Christa & Staff

VI. **New Business**

- a. Nutrition Policies & Procedures Handbook
Action: Information only
- b. Review of mileage rate decrease from .51/mile to .45/mile effective March 1.
Action: Make recommendation to Board to re-consider or accept new rate.
- c. Addition of member - Colleen Putnam plans to resign from the Advisory Board and has a replacement. Information will be provided at meeting.
Action: Acceptance of Colleen's resignation.
Approval of new Advisory member.
- d. Material Aid report (as requested at last meeting)
Action: Information only

VII. **Items of Interest**

- a. OIL updates – Bill Thom

VIII. **Next Meeting** – Location of meetings to be determined.

- a. Advisory meeting – September 13, 2016 – Burlington. Location TBD.

IX. **Adjournment**