



**Board of Directors Meeting**

**April 26, 2016**

**10 AM**

**Happy Joe's, 1011 Lawrence Avenue, Burlington, IA**

Notice is hereby given that the April 26, 2016 Meeting of the Milestones Area Agency on Aging Board of Directors will be held in Burlington, Iowa at Happy Joe's restaurant. If you would like to carpool with staff to attend the meeting in person, please contact your nearest local Milestones office.

**Agenda**

- I. Call to Order – Board Chairperson
- II. Roll Call Board– Secretary
- III. Approval of Board Minutes – Meeting minutes of February 23, 2016
- IV. **Reports** – If reports are not completed at time of packet mailing there will be handouts at the meeting.
  - a. Financial Reports – Tina Jaegers
    - i. Financial Report YTD
    - ii. Accounts Payable**Action:** Motion to approve the Financial Reports – Advisory and Board.
  - b. Nutrition Program – Pam Taylor
    - i. Meal Information Report – YTD**Action:** Accept for information
  - c. Case Management – Kim Goering
    - i. Reports YTD**Action:** Accept for information
  - d. LifeLong Links Program – Dawn Carstensen
    - i. Reports YTD**Action:** Accept for information
  - e. Marketing / Promotional updates – Peggy Dykes
    - i. Reports YTD

**Action:** Accept for information

V. **Old Business**

- a. Managed Care Discussion/Updates – Christa & Staff

VI. **New Business**

- a. Discussion of Board terms to be voted on at the June meeting.  
**Action:** Discussion and plan of action for June meeting.
- b. Staff increases – due to budget restraints we are asking for a 1.5% staff increase in July 2016 with an additional Personal Day.  
**Action:** Motion to approve 1.5% increases and additional Personal Day.
- c. CEO revised evaluation form – Jeri  
**Action:** Complete evaluation forms and return to Jeri. Discussion and evaluation will occur at the June meeting.
- d. Milestones Area Plan 2016 updates – Christa  
**Action:** Approval of 2016 Area Plan updates to be submitted May 1.

VII. **Items of Interest**

- a. OIL Report – Bill Thom

VIII. **Next Meeting** – Location of meetings to be determined.

- a. Advisory meeting – June 14, 2016, Burlington, Location TBD
- b. Board meeting – June 28, 2016, Ainsworth

IX. **Adjournment**