



Advisory Board Meeting  
March 29, 2016  
10 AM  
Great Prairie Area Education Agency  
2814 N. Court Street  
Ottumwa, IA

Notice is hereby given that the March 29, 2016 Meeting of the Milestones Area Agency on Aging Advisory Board will be held in Ottumwa, Iowa at the Area Education Agency. If you would like to carpool with staff to attend the meeting in person, please contact your nearest local Milestones office.

### Agenda

- I. Call to Order – Board Chairperson
- II. Roll Call Board– Secretary
- III. Approval of Advisory Minutes – Meeting minutes of December 15, 2015
- IV. **Reports** – If reports are not completed at time of packet mailing there will be handouts at the meeting.
  - a. Financial Reports – Tina Jaegers
    - i. Financial Report YTD**Action:** Motion to approve the Financial Reports – Advisory and Board.
  - b. Nutrition Program – Pam Taylor
    - i. Meal Information Report – YTD
    - ii. 2015 Farmer’s Market check results**Action:** Accept for information
  - c. Care Coordination – Kim Goering
    - i. Reports YTD - handout**Action:** Accept for information
  - d. LifeLong Links Program – Dawn Carstensen
    - i. Reports YTD**Action:** Accept for information

- e. Marketing / Promotional updates – Peggy Dykes
  - i. Reports YTD**Action:** Accept for information

V. **Old Business**

- a. Managed Care Discussion/Updates – Christa & Staff

VI. **New Business**

- a. Nutrition policies – Labeling & Reusable Tray policies for the Nutrition program. Board approved at February meeting.  
**Action:** Information only
- b. Board of Directors approved to reduce mileage reimbursement rate from .51/mile to .45/mile effective March 1, 2016  
**Action:** Information only
- c. Lifelong Links Call Monitoring Policy. Approved by Board at February meeting.  
**Action:** Information only
- d. Addition of members / By-law review. Colleen Putnam plans to resign from the Advisory Board and has a possible replacement. Information will be provided at meeting.  
**Action:** Acceptance of Colleen's resignation. Approval of new Advisory member.
- e. Area plan updates – Progress of goals for this year and plans for next year – (copies will be provided and discussed at the meeting) Christa  
**Action:** Approval and recommendation to the Board of Directors.

VII. **Items of Interest**

- a. OIL updates – Bill Thom

VIII. **Next Meeting** – Location of meetings to be determined.

- a. Advisory meeting – June 14, 2016 – Burlington. Location TBD.

IX. **Adjournment**