



**Board of Directors & Advisory Meeting
December 15, 2015**

10 AM

***DAVENPORT OFFICE
935 E 53rd Street, Davenport, IA**

Notice is hereby given that the December 2015 Meeting of the Milestones Area Agency on Aging Board of Directors and the Milestones Advisory Board will be held on December 15, 2015 in Davenport, Iowa. A buffet lunch will be provided. **Conference call availability – 1-888-346-3950 / code 375219#**. Please notify Charlene Baxter (641-682-2270, ext 400) if you will be attending via conference call. If you would like to carpool with staff to attend the meeting in person, please contact your nearest local Milestones office.

Agenda

- I. Call to Order – Board Chairperson
- II. Roll Call Board– Secretary
- III. Roll Call Advisory - Secretary
- IV. Approval of Advisory Minutes (Advisory only) – Meeting minutes of September 15, 2015 (Board already approved)
- V. Approval of Board Minutes (Board only) – Meeting minutes of October 27, 2015
- VI. **Audit Report** – TD & T (Theobald, Donohue & Thompson, PC) will report on the Milestones 990's.
Action: Board approval of Milestones FY '15 990's.
- VII. **Reports** – If reports are not completed at time of packet mailing there will be handouts at the meeting.
 - a. Financial Reports – Tina Jaegers
 - i. Financial Report YTD
 - ii. Accounts Payable**Action:** Motion to approve the Financial Reports – Advisory and Board.
 - b. Nutrition Program – Pam Taylor
 - i. Meal Information Report – YTD
 - ii. Vietnamese meal site update**Action:** Accept for information

- c. Case Management & Elder Rights – Kim Goering
 - i. Reports YTD**Action:** Accept for information
- d. Options Counseling & Employment Program – Dawn Carstensen
 - i. Reports YTD**Action:** Accept for information
- e. Marketing / Promotional updates – Peggy Dykes
 - i. Reports YTD**Action:** Accept for information

VIII. **Old Business**

- a. Managed Care Discussion/Updates – Christa & Staff

IX. **New Business**

- a. Area Plan updates/changes – PowerPoint presentation – Christa
- b. Staffing changes – Christa & Jeri

X. **Items of Interest**

- a. Mileage reimbursements - Christa
- b. Sunshine Fund - Jeri
- c. OIL Report – Bill Thom

XI. **Next Meeting** – Location of meetings to be determined.

- a. Board meeting – February 23, 2016, Location TBD
- b. Advisory meeting – March 15, 2016, Location TBD

XII. **Adjournment – Holiday lunch provided after meeting**