



**Advisory Council Meeting
Tuesday, September 15, 2015**

The Advisory Council met on Tuesday, September 15, 2015 at 10:00 AM at the Fairfield Senior Center, 209 S. Court, Fairfield, IA 52556.

Chairperson, Bob Waugh, called the meeting to order at 10:00AM.

Present: John Campbell, Lynelle Diers, Edd Felgar, Lillian Frizzell, Dorothy Goldizen, Matt Greiner, Toni Griffith, Duffy Kester, Kristy Korpi, Steve Laing, Colleen Putnam, Rodney Robinson, Julie Shilling, Patricia Steiner, Stephen Swisher, Bill Thom, Lyle Van Fleet, and Bob Waugh.

Excused: Janet Bindewald, Christy Davis, Jeri Dean, Cathy Holtkamp, Bob Howard, Jim Howell, Kris Laurson, Lee McClure, Joan Runyan, Liz Sherwin, and Lyn Stinson.

Absent: Frances Bohlken and Cheryl Downard.

Staff Present: Jeri Swisher, Tina Jaegers, Kim Goering, Peggy Dykes, Pam Taylor, Dawn Cartensen, and Charlene Baxter.

The minutes of the Advisory Council meeting held on June 16, 2015 were included in the packet. Motion made by John Campbell, seconded by Toni Griffith, to approve the June 16, 2015 Advisory Council minutes. The motion was carried unanimously.

The minutes of the Board of Directors meetings held on June 23, 2015 and August 25, 2015 were included in the packet.

Tina Jaegers presented the Fiscal Report. The Board Report for June, 2015 was included in the packet. There were questions and discussion. Motion made by Lyle Van Fleet, seconded by Edd Felgar, to accept the Fiscal Report. The motion was carried unanimously.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

BOARD MINUTES

REPORTS

Fiscal Report

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Pam Taylor presented the Nutrition Report. The Meal Information Report for YTD June, 2015 was included in the packet. There was a Nutrition Program Highlights information sheet also included in the packet. There were some questions and discussion. Motion made by Lyle Van Fleet, seconded by Steve Laing, to accept the Nutrition Report. The motion was carried unanimously.

Nutrition Report

Kim Goering presented the Case Management Report, which was included in the packet. This report was created on August 5. There were questions and discussion.

Case Management Report

Kim Goering presented the Elder Abuse Report, which was included in the packet. There were some comments.

Elder Abuse Report

Motion made by Patricia Steiner, seconded by Lyle Van Fleet, to accept the Case Management Report and Elder Abuse Report. The motion was carried unanimously.

Dawn Cartensen presented the Options Counseling/LifeLong Links Report, which was included in the packet. Please let us know when there are events in your county so that we can look into setting up a table at the event to distribute information. There were questions and discussion. Motion made by Duffy Kester, seconded by Julie Shilling, to accept the Options Counseling/LifeLong Links Report. The motion was carried unanimously.

Options Counseling Report

Tina Jaegers presented the Managed Care Update. There was an informational sheet included in the packet. There were questions and discussion.

OLD BUSINESS

Managed Care Update

Pam Taylor gave Nutrition Updates and Long Term Planning. We will be looking at long term planning with the Medicaid/Elderly Waiver funded meals. We will be looking at the qualifications, skill sets, and pay scales currently in place. We will be looking at the tray system for the home delivered meals to re-evaluate cost efficiency. We will be looking into the criteria and productivity for cooking locations. We will be looking into the activities that really make a difference in the number of participants in the sites. We will be looking at the distribution and delivery of the meals.

NEW BUSINESS

Nutrition Updates

Pam Taylor presented an update on the Vietnamese Nutrition Center in Davenport. The owner of the restaurant is working very well with us. This will be a senior meal site located in Davenport that will serve Vietnamese food. Our goal for opening of this new site is October 13, 2015. There were questions and discussion.

Vietnamese Meal Site

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Jeri Swisher presented the Reduction in Workforce Policy and the Snow Day Policy. These policies were already approved by the Board of Directors and were for members' information. We are hoping that we won't need the Reduction in Workforce Policy, but we have it if it is needed. The Snow Day Policy will mostly affect the Nutrition Centers and will be determined by location. There were some questions and discussion.

Reduction in Workforce & Snow Day Policies

The Older Iowans Legislature Report was included in the packet. Bill Thom commented.

ITEMS OF INTEREST

OIL Report

Peggy Dykes presented the Data Presentation, which was included in the packet.

Data Presentation

Issues or positive items to discuss: Bob Waugh explained that his son has a business selling sweet corn and the Keosauqua site had been utilizing this; is this a conflict of interest for promoting the corn? The group decided that this isn't a conflict. The corn is sold at \$1.50 per pound. Pam Taylor will bring this up to Christa at the next Program Director's meeting.

Issues/Positive Items Discussion

There will be a Centenarian event held on November 5, 2015 at Sunnybrook Living Care Center, 400 Highland, Fairfield, IA 52556. The reception will begin at 1:30 PM.

Centenarian Event

The next meeting is scheduled for December 15, 2015 at 10:00 AM; to be held jointly with the Board of Directors and will include a holiday luncheon. The location is to be determined.

NEXT MEETING

The meeting was adjourned at 11:55 AM.

ADJOURNMENT