



**Board Of Directors
Tuesday, August 25, 2015**

The Board of Directors met on Tuesday, August 25, 2015 at 10:00 AM at the Ainsworth Four Corner Restaurant and Fuel Stop, 3112 Hwy 92, Ainsworth.

Chairperson, Bob Howard, called the meeting to order at 10:00 AM.

Present: Frances Bohlken, Lynelle Diers, Dorothy Goldizen, Bob Howard, Jim Howell, Lee McClure, Stephen Swisher, and Bill Thom.

Excused: Jeri Dean.

Staff Present: Tina Jaegers, Christa Merritt, Cheryl Badolato, Jeri Swisher, Peggy Dykes, Pam Taylor, Kim Goering, and Charlene Baxter.

The minutes of the Board of Directors meeting held on June 23, 2015 were included in the packet. Motion made by Bill Thom, seconded by Steven Swisher, to approve the minutes as sent. The motion was carried unanimously.

The minutes of the Advisory Council meeting held on June 16, 2015 were included in the packet for members' information. Motion made by Jim Howell, seconded by Frances Bohlken, to approve the minutes as sent. The motion was carried unanimously.

Tina Jaegers presented the Financial Report. The revised Board Report for June, 2015 was a handout. We had received payment for the ADRC grant and the revised Board Report reflected this payment. There were some questions and discussion.

The Accounts Payables for May, 2015, and June, 2015, were included in the packet. There were some questions.

The company credit card statements were included in the packet. There were questions. Tina noted that the over limit fees will be reimbursed.

Motion made by Lee McClure, seconded by Lynelle Diers, to approve the Financial Report as presented. The motion was carried unanimously.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

ADVISORY MINUTES

REPORTS

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Pam Taylor presented the Nutrition Report. The Meal Information Reports for May and June, 2015 were included in the packet. The Meal Information Report for YTD June 2015 was a handout. There were questions and discussion.

Nutrition Report

Pam Taylor presented the update on the Food Insecurity Grant (FIG). We have finished with the FIG program. For the second phase to use the grant money we had given tickets out with farmers market coupons for one free dinner at the local senior nutrition centers. There was a better response with the second phase.

FIG Update

We have not been able to replace the volunteer that had been delivering the meals from one site to another so we had discontinued congregate at the site in Hedrick and serve home delivered meals with a paid staff member delivering the meals.

Kim Goering presented the Case Management Report. There were questions and discussion.

Case Management Report

Kim Goering presented the Elder Abuse Report. We have done this report a bit different. We had attached some case outcome stories. We are not sure if this will be attached to the report every time, as the person in that position is very busy. There were questions and discussion.

Elder Abuse Report

Kim Goering presented the LifeLong Links/ADRC Report as a handout. There were some questions and discussion. There was another handout that showed Options Counseling by the County. Peggy Dykes noted that we have a new VISTA volunteer, who also works with LifeLong Links items.

LifeLong Links Report

Christa Merritt & Jeri Swisher presented the proposed Weather Closing Policy changes. There was some discussion. Motion made by Jim Howell, seconded by Frances Bohlken, to approve the Weather Closing Policy changes as presented. Roll call vote was taken. Frances Bohlken, Dorothy Goldizen, Jim Howell, Lee McClure, Stephen Swisher, and Bill Thom voted yes. Bob Howard and Lynelle Diers voted no. The motion was carried with 6 members voting yes, and 2 members voting no.

OLD BUSINESS

Weather Closing Policy

Christa Merritt presented the Managed Care Update. The winners were announced. Will keep members updated on progress as Managed Care is implemented. There was a handout. There was some questions and discussion.

Managed Care Update

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Christa Merritt presented the request to increase the credit line for the Community Relations Director's company credit card from \$2,500 to \$5,000. There was questions and discussion. Members would like hear about the promotional ideas. Motion made by Stephen Swisher, seconded by Bill Thom, to approve the credit line increase for the Community Relations Director's company credit card from \$2,500 to \$5,000 as presented. The motion was carried unanimously.

Christa Merritt informed members that we were removing the agency credit card from today's meeting agenda. Wells Fargo requires a name to be on the card.

Christa Merritt presented the Scott Regional Authority Grant for the Scott County Vietnamese meal site pilot project. Christa will need to write the grant, Bob Howard will need to sign the grant and it will need to be submitted by October 1. Motion made by Jim Howell, seconded by Lynelle Diers, to approve Bob Howard to sign the grant and to submit the grant by October 1. The motion was carried unanimously.

Christa Merritt presented the discussion of the current position of LifeLong Links Coordinator to be changed to a Director position, to become effective immediately. Motion made by Stephen Swisher, seconded by Bill Thom, to change the LifeLong Links Coordinator position to a Director position, effective immediately. The motion was carried unanimously.

It is also recommended to give a 3% pay increase to the LifeLong Links Director for increased responsibility and duties. There were questions and discussions. Motion made by Lynelle Diers, seconded by Frances Bohlken to approve the 3% increase for increased responsibility and duties. Motion carried unanimously.

Peggy Dykes presented the Data Presentation. There was a handout.

Christa presented the Foundation Board meeting updates. The Foundation Board members focused on updating the By-Laws. They approved to put in a concrete slab behind the building.

The Older Iowans Legislature Report was included in the packet. There was a handout of the newest report. Bill Thom commented. He distributed a handout and brochure on this.

Jeri Swisher presented the annual confidentiality and disclosure forms for Board members to sign and return.

NEW BUSINESS

Increased Credit Limit

Agency Credit Card

Vietnamese Meal Site

LifeLong Links Coordinator

ITEMS OF INTEREST

Data Presentation

Foundation Board Updates

OIL Report

Annual Forms

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Christa presented the Centenarian information. The state mandated us to hold a Centenarian ceremony. There will be an event for Centenarians to be held on November 5, 2015 in the Ottumwa area. More details will follow at a later date.

Centenarian Event

The next meeting is scheduled for October 27, 2015 at 10:00 AM. The Ainsworth Four Corner Restaurant and Fuel Stop will be closing. We will need to find a new location. Kim found a possible location in Washington. Mount Pleasant or Columbus Junction could be an option. We will find a place close to Ainsworth; it will be in bold on the October agenda. Christa informed members that she wouldn't be attending the next Advisory meeting because she has a state mandated meeting in Des Moines all that week.

NEXT MEETING

Lynelle Diers will be excused from the next meeting.

ADJOURNMENT

The meeting was adjourned at 12:00 PM.