



**Advisory Council Meeting  
Tuesday, June 16, 2015**

The Advisory Council met on Tuesday, June 16, 2015 at 10:00 AM at the Columbus Junction Library, ICN Room, 232 2<sup>nd</sup> Street, Columbus Junction.

Chairperson, Bob Waugh, called the meeting to order at 10:00AM.

**Present:** Frances Bohlken, John Campbell, Christy Davis, Lynelle Diers, Lillian Frizzell, Dorothy Goldizen, Matt Greiner, Bob Howard, Jim Howell, Duffy Kester, Kristi Korpi, Lee McClure, Patricia Steiner, Stephen Swisher, Bill Thom, Lyle Van Fleet, and Bob Waugh.

**Excused:** Janet Bindewald, Jeri Dean, Edd Felgar, Toni Griffith, Cathy Holtkamp, Colleen Putnam, Joan Runyan, and Julie Schilling.

**Absent:** Leslie Arquilla, Cheryl Downard, Steve Laing, Kris Laurson, Rodney Robinson, Liz Sherwin, and Lyn Stinson.

The minutes of the Advisory Council meeting held on March 17, 2015 were included in the packet. Motion made by Matt Greiner, seconded by Duffy Kester, to approve the March 17, 2015 Advisory Council minutes. The motion was carried unanimously.

The minutes of the Board of Directors meeting held on April 28, 2015 were included in the packet. Motion made by Bob Howard, seconded by Lynelle Diers, to approve the April 28, 2015 Board of Director minutes. Motion was carried unanimously.

Tina Jaegers presented the Fiscal Report. The Board Report for April, 2015 was included in the packet.

Pam Taylor presented the Nutrition Report. The Meal Information Reports for March and April, 2015 were included in the packet. She explained that at the bottom of these reports it lists factors that affect the meal counts, which is something new. There was an error in this section of the Meal Information Reports, the Average YTD Raw Food Costs are actually monthly figures, not year to date. There were questions and discussion. Members would like to have another column added to this report to show

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF MINUTES**

**BOARD MINUTES**

**REPORTS**

**Fiscal Report**

**Nutrition Report**

potential serving days to compare with actual serving days. We will try to get this on the report for the next meeting. The YTD Raw Food Cost Report for April, 2015 was also included in the packet.

Kim Goering presented the Case Management Report as a handout. There are clients that are being denied services with Iowa Medicaid Enterprise through the Elderly Waiver due to different interpretation of qualification. It is taking more time and documentation to get qualified people onto the Elderly Waiver.

### **Case Management Report**

Kim Goering presented the Elder Abuse Report. The Elder Abuse Prevention & Awareness Program Monthly Report was a handout. This is a new position. There were some questions and discussion.

### **Elder Abuse Report**

Kim Goering presented the Options Counseling Report as a handout. There were questions.

### **Options Counseling Report**

Christa Merritt presented the Managed Care Update. The RFPs are all submitted, and now we are waiting to see who is picked. We have been working on a Reduction in Workforce Policy that will go to the Board for approval in case that is needed. There were questions and discussion.

### **OLD BUSINESS**

#### **Managed Care Update**

Pam Taylor gave Nutrition Updates. We have received a couple of Nutrition Counseling referrals. The Food Insecurity Grant started out with free meal coupons for the Hy-Vee in Clinton. This didn't go as well as we had hoped. We printed free meal coupons for our Nutrition Centers and distributed these with the Farmers Market Coupons. We have seen a couple of these come in, but it's too soon to tell how well the return will be. These coupons need to be used by June 30. We might have a report at this at the next meeting. The Avian Flu has had some impact on our meal program.

### **NEW BUSINESS**

#### **Nutrition Updates**

Pam Taylor presented the Vietnamese Proposed Nutrition Project for Davenport. This was included in the packet. This project was brought to us and we were asked to try this program. We would look at possibly starting it the first of August. Christa stated that she is looking to write a grant to help cover the cost for this program, but getting the grant is not guaranteed. This program should increase our NSIP funds from the state, we would also ask for donations. If we do not get the grant Tina feels confident about budgeting for this program. There were questions and comments. Motion made by Lynelle Diers, seconded by Frances Bohlken, to approve and recommend to the Board for approval as presented. Motion carried unanimously.

#### **Vietnamese Meal Site**

The Older Iowans Legislature Report was included in the packet. Bill Thom commented. There was some discussion.

### **ITEMS OF INTEREST**

#### **OIL Report**

Christa presented the issues or positive items to discuss. This will be a continuous open agenda item for anyone to bring ideas to the table regarding services or related areas of interest.

#### **Issues/Positive Items Discussion**

Christa informed members that we started the Balancing Incentive Program. This is the grant that allows us to progress with the Life Long Links program. The Life Long Links program had given us the initial \$30,000, but hasn't given us any more funds. We have upgraded our phones as was required; this was a \$13,000 that was supposed to be reimbursable but we haven't received reimbursement for this either. We are not sure that we will be reimbursed for this now. We are hoping to get paid, but we are not confident that we will. The rules and reports keep changing.

Christa will check the By-Laws on the number of Advisory Council members and look at reduction of membership. The By-Laws will be included in the next meeting packet for review.

Christa asked members how they felt about the location of today's meeting. Members would like to alternate between Columbus Junction and Fairfield. Possible meeting locations in Fairfield were discussed. Christa will look into these possibilities. Members would also like instructions to the next meeting location. We will look at making name plates for members. We will be starting to look at future planning for the agency in a variety of areas.

A member asked about sponsoring the Caregiver Conference. The extension office would like to work with planning on the Caregiver Conferences.

The next meeting is scheduled for September 15, 2015 at 10:00 AM in Fairfield; the exact location is to be determined.

The meeting was adjourned at 11:50 AM.

**NEXT MEETING**

**ADJOURNMENT**