



**Board of Directors Meeting
August 25, 2015
Ainsworth Four Corners
Ainsworth, IA**

Notice is hereby given that the August 2015 Meeting of the Milestones Area Agency on Aging Board of Directors will be held on August 25, 2015 at 10am in Ainsworth, Iowa.

Agenda

- I. Call to Order – Chairperson
- II. Roll Call – Secretary
- III. Approval of Minutes – Meeting minutes of June 23, 2015
- IV. Advisory Minutes of June 16, 2015 – FYI
- V. **Reports** – If reports are not completed at time of packet mailing there will be handouts at the meeting.
 - a. Financial Reports – Tina Jaegers
 - i. Financial Report YTD
 - ii. Accounts Payable**Action:** Motion to approve the Financial Reports.
 - b. Nutrition Program – Pam Taylor
 - i. Meal Information Report – May & June
 - ii. FIG (Food Insecurity Grant) update**Action:** Accept for information
 - c. Case Management, Elder Rights & Options Counseling – Kim Goering
 - i. Reports YTD**Action:** Accept for information
- VI. **Old Business**
 - a. Re-visit the Weather Closing Policy – Christa Merritt & Jeri Swisher
Action: Motion to approve additional changes to the Weather Closing Policy.
 - b. Managed Care Discussion/Updates

VII. New Business

- a. Request to increase the credit line for the Community Relations Director from \$2,500 to \$5,000 – Christa Merritt
Action: Motion to approve the credit line increase for Peggy Dykes.
- b. Request to apply for a general agency credit card for employee travel usage. – Christa Merritt
Action: Motion to approve additional credit card for agency.
- c. Approval to submit the Scott Regional Authority Grant for the Scott County Vietnamese meal site pilot project as discussed at June Board meeting (the project is due October 1, Board President must sign) – Christa Merritt
Action: Motion to approve the signing and submission of the grant due October 1, 2015.
- d. Discussion of the current position of LifeLong Links Coordinator to be a Director position – Christa Merritt
Action: Approval of the position change effective immediately.
Action: Approval of a 3% increase for increased responsibility / duties.

VIII. Items of Interest

- a. Overall agency & program data report (copies will be available at the meeting)– Peggy Dykes
- b. Foundation Board meeting updates – Christa & Foundation Board members
- c. OIL report – Bill Thom
- d. Board members receive and sign annual confidentiality and disclosure forms – Jeri Swisher
- e. Centenarian event to be held November 5th in the Ottumwa area. More details will follow at a later date.

IX. Next Meeting – October 27, 2015 at 10am, Ainsworth

X. Adjournment