



**Board Of Directors
Tuesday, April 28, 2015**

The Board of Directors met Tuesday, April 28, 2015 at 10:00 AM at the Ainsworth Four Corner Restaurant and Fuel Stop, 3112 Hwy 92, Ainsworth.

Chairperson, Dorothy Goldizen, called the meeting to order at 10:00 AM.

CALL TO ORDER

Dorothy Goldizen informed members that Advisory Council member Lloyd Hahn had passed away.

ROLL CALL

Present: Bob Howard, Stephen Swisher, Dorothy Goldizen, Frances Bohlken, Jeri Dean, Jim Howell, Lee McClure, Bill Thom, and Lynelle Diers.

Staff Present: Christa Merritt, Jeri Swisher, Peggy Dykes, Cheryl Badolato, Tina Jaegers, Kim Goering, Pam Taylor, and Charlene Baxter.

The minutes of the Board of Directors meeting held on March 24, 2015 were included in the packet. Motion made by Bill Thom, seconded by Jim Howell, to approve the minutes as sent. The motion was carried unanimously.

APPROVAL OF MINUTES

Board Minutes

The minutes of the Public Hearing held on March 24, 2015 were included in the packet. Motion made by Bob Howard, seconded by Stephen Swisher, to approve the minutes as sent. The motion was carried unanimously.

Public Hearing Minutes

The minutes of the Advisory Council meeting held on March 17, 2015 were included in the packet for members' information.

**ADVISORY COUNCIL
MINUTES**

Tina Jaegers presented the Financial Report. The Board Report for February, 2015 was included in the packet. There was an error on this report. The YTD Budget total for other expenses should be \$20,682 and not \$29,270. There were questions and discussion.

REPORTS

Board Report

The Accounts Payables for February, 2015 were included in the packet. There were questions and discussion. The company credit card statements were included in the packet.

Accounts Payables

Credit Card Statements

Motion made by Bill Thom, seconded by Frances Bohlken, to approve the Financial Report as presented. The motion was carried unanimously.

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The FY 2016 Projected Budget was included in the packet. Motion made by Lynelle Diers, seconded by Jeri Dean, to approve the FY 2016 Projected Budget. The motion was carried unanimously.

FY 2016 Projected Budget

Pam Taylor presented the Nutrition Report. The Meal Information Report for February, 2015 was included in the packet. There were questions and discussion. The New Sharon stopped serving congregate meals; they now only serve home delivered meals. The Bethel site has closed. Members expect a report regarding addressing the low meal counts at the next meeting. Staff will put more detail about the sites with the biggest discrepancies. The Raw Food Cost Report for YTD January, 2015 was included in the packet. There were questions and discussion.

Nutrition Report

Kim Goering presented the Case Management Report, which was included in the packet. There were questions and discussion.

Case Management Report

Kim presented the Elder Abuse Prevention & Awareness Program Monthly Report for March, 2015. This was included in the packet. There were questions and discussion.

Elder Abuse Prevention & Awareness Program

Kim Goering presented the Options Counseling Report as a handout. There were some questions. This report covers all 17 counties.

Options Counseling Report

OLD BUSINESS

Christa Merritt presented the Managed Care. The Managed Care Leader Guide from Iowa Association of Area Agencies on Aging was included in the packet. There were questions and discussion.

Managed Care

Christa Merritt presented the Review of Area Plan Goals and Objectives. The SFY 2016-17 Area Plan was included in the packet. Jim Howell noted that his name needed to be corrected in the Area Plan under Public Hearing Attendees. Lynelle Diers noted that she would like to see the minutes from the Life Long Links Advisory meetings. Motion made by Lynelle Diers, seconded by Bill Thom, for approval and submittal of the FY 2016-17 Area Plan. The motion was carried unanimously.

NEW BUSINESS

Area Plan Goals and Objectives

Jeri Swisher presented the new policy on Substance Abuse/Reasonable Suspicion. The policy was included in the packet. There were some questions and discussion. Motion made by Bob Howard, seconded by Steve Swisher, to approve the Substance Abuse/Reasonable Suspicion Policy. The motion was carried unanimously.

Substance Abuse/Reasonable Suspicion Policy

Christa Merritt presented the discussion of Board Terms. There was an informative sheet included in the packet. There were three members whose terms would be coming to an end on June 30, 2015. All three members were willing to serve another term. We will elect new officers at the June meeting for the next fiscal year.

Board Terms

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Pam Taylor presented an update on the Food Insecurity Grant. We started this on March 2, 2015, and the coupons need to be redeemed by the end of June. We have advertised this in the media. We are having difficulty giving away the coupons for free meals at the Hy-Vee in Clinton.

Food Insecurity Grant

The OIL Report was included in the packet for members' information. Bill Thom commented.

OIL Report

Jeri Swisher asked when members would prefer to conduct Christa's evaluation. Motion made by Jim Howell, seconded by Lynelle Diers, to conduct the CEO's evaluation prior to the start of the fiscal year when all employee evaluations are due. The motion was carried unanimously. Jeri distributed copies of the evaluation form to all members with a self-addressed and stamped envelope. Members will need to have these completed and sent back to Jeri by June 15, 2015.

CEO's Evaluation

The next meeting is scheduled for June 23, 2015 at 10:00 AM in Ainsworth. Willene White with Noel Insurance will be present.

NEXT MEETING

Motion made by Lynelle Diers, seconded by Jim Howell, to adjourn. Meeting was adjourned at 11:40 AM.

ADJOURNMENT