



**Board Of Directors
Tuesday, March 24, 2015**

The Board of Directors met Tuesday, March 24, 2015 at 10:30 AM in the Davenport office conference room of Milestones Area Agency on Aging.

Vice Chair, Bob Howard, called the meeting to order at 10:30 AM.

Present: Bob Howard, Stephen Swisher, Frances Bohlken, Jeri Dean, Jim Howell, Lee McClure, and Bill Thom.

Excused: Dorothy Goldizen and Lynelle Diers.

Staff Present: Christa Merritt, Jeri Swisher, Peggy Dykes, Cheryl Badolato, Tina Jaegers, Kim Goering, Pam Taylor, Jim Gatti, and Charlene Baxter.

The minutes of the Board of Directors meeting held on December 16, 2014 were included in the packet. Motion made by Lee McClure, seconded by Bill Thom, to approve the minutes as sent. The motion was carried unanimously.

The minutes of the Board of Directors teleconference held on January 29, 2015 were included in the packet. Motion made by Jim Howell, seconded by Bill Thom, to approve the minutes as sent. The motion was carried unanimously.

The minutes of the Advisory Council meeting held on January 29, 2015 were included in the packet for members' information.

Tina Jaegers presented the Financial Report. The Board Report for January, 2015 was included in the packet. There was an error on this report, at the top it had January 2014 instead of January 2015. There were questions and discussion.

The Accounts Payables for November, 2014, December, 2014, and January, 2015 were included in the packet. There were questions and discussion. The company credit card statements were included in the packet.

Motion made by Bill Thom, seconded by Frances Bohlken, to approve the Financial Report as presented. The motion was carried unanimously.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

**ADVISORY COUNCIL
MINUTES**

REPORTS

Financial Report

Accounts Payables

Credit Card Statements

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Pam Taylor presented the Nutrition Report. The Meal Information Reports for December, 2014, and January, 2015 were included in the packet.

Nutrition Report

Kim Goering presented the Case Management Report, which was included in the packet. The number of clients has been increasing.

Case Management Report

Kim Goering presented the ADRC (Aging & Disability Resource Center) Options Counseling Report, which was included in the packet. There has been increasing numbers.

Options Counseling Report

Christa Merritt presented the Staffing Plans for Connie's Retirement. At the time of Connie's resignation we didn't want to hire a COO, however we did add some money in the budget for another position if we choose to do this at some point.

OLD BUSINESS

Staffing Plans

Christa Merritt presented the Review of Area Plan Goals and Objectives. Motion made by Frances Bohlken, seconded by Jeri Dean, to approve the Goals and Objectives as is, and to present the Area Plan at the April meeting with no changes. Motion carried unanimously.

NEW BUSINESS

Area Plan Goals and Objectives

Jeri Swisher presented the Children at Work Policy. This was included in the packet. There were some questions and discussion. Motion made by Steve Swisher, seconded by Jeri Dean, to approve the Children at Work Policy. Motion carried unanimously.

Children at Work Policy

Christa Merritt presented the Phone System updates. There are requirements from the LifeLongLinks program on the phone systems that are used. There were informational sheets included in the packet. There would be a onetime fee of \$13,831.09 to update the phone system, which the BIP Grant would cover. Motion made by Jim Howell, seconded by Frances Bohlken, to approve the phone system updates as presented. Motion carried unanimously.

Phone System Updates

Pam Taylor presented the Food Insecurity Grant. There was information included in the packet. We started this on March 2, 2015, and the coupons need to be redeemed by the end of June.

Food Insecurity Grant

The OIL Report was included in the packet for members' information. There was a handout of the most recent OIL Report. Bill Thom commented.

OIL Report

Christa Merritt presented information on Managed Care. There was a handout from i4a. This was for members' information.

Managed Care

The next meeting is scheduled for April 28, 2015 at 10:00 AM in Ainsworth. It is important to have a quorum.

NEXT MEETING

Meeting was adjourned at 11:45 AM.

ADJOURNMENT