



Minutes
Advisory Council Meeting
March 17, 2015

The Advisory Council met Tuesday, March 17, 2015 at 10:00 AM.

Bob Waugh, Chairperson, called the meeting to order at 10:00 AM.

CALL TO ORDER

Present: Janet Bindewald, Frances Bohlken, John Campbell, Christy Davis, Jeri Dean, Lynelle Diers, Cheryl Downard, Edd Felgar, Matt Greiner, Jim Howell, Duffy Kester, Steve Laing, Kris Laurson, Lee McClure, Colleen Putnam, Julie Schilling, Liz Sherwin, Stephen Swisher, Lyle Van Fleet, Lyn Stinson and Bob Waugh.

ROLL CALL

Excused: Lillian Frizzell, Dorothy Goldizen, Lloyd Hahn, Cathy Holtkamp, Bob Howard, Kristi Korpi, Rodney Robinson, Joan Runyan, and Bill Thom.

Absent: Leslie Arquilla, Toni Griffith, Larry Sinclair, and Patricia Steiner.

Staff Present: Christa Merritt, Jeri Swisher, Kim Goering, Pam Taylor, Peggy Dykes, and Charlene Baxter.

The minutes of the Advisory Council meeting held on December 16, 2014 were included in the packet. Motion made by Edd Felgar, seconded by Matt Greiner, to approve the Advisory Council minutes as sent. The motion was carried unanimously.

**APPROVAL OF
MINUTES**

The minutes of the Board of Directors meetings held on December 16, 2014 and January 29, 2015 were included in the packet for members' information.

BOARD MINUTES

Tina Jaegers presented the Financial Report. The Board Report for January, 2015 was included in the packet. There was an error on this report, at the top it had January 2014 instead of January 2015. There were questions and discussion. Motion made by Matt Greiner, seconded by Duffy Kester, to accept the financial report as presented. The motion was carried unanimously.

REPORTS

Financial Report

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Pam Taylor presented the Nutrition Report. The Meal Information Reports for December, 2014, and January, 2015 were included in the packet. There were questions and discussion. Members would like to start seeing the raw food budget added to the report.

Nutrition Report

Kim Goering presented the Case Management Report, which was included in the packet. The number of clients has been increasing. There were questions and discussion. Members would like to see the number from this time last year added onto the report. Members would also like to see how many clients each case manager has.

Case Management Report

Kim Goering presented the ADRC (Aging & Disability Resource Center) Options Counseling Report, which was included in the packet. There has been increasing numbers. We now have six staff members in the ADRC/Options Counseling department. There were questions and discussion.

ADRC Options Counseling Report

Christa Merritt presented the Staffing Plans for Connie's Retirement. At the time of Connie's resignation we didn't want to hire a COO, however it is in the budget should we choose to do this. At this point we are not looking into it.

OLD BUSINESS

Staffing Plans

Christa presented the Area Plan Goals and Objectives, Contracts, Projected Budget, and Units of Services for the FY 2016. These were included in the packet. Motion made by John Campbell, seconded by Duffy Kester, to approve and recommend the FY 2016 Area Plan items to the Board. Motion was carried unanimously.

NEW BUSINESS

FY 2016 Area Plan

Pam Taylor presented the Food Insecurity Grant. There was information included in the packet. We started this on March 2, 2015, and the coupons need to be redeemed by the end of June.

Food Insecurity Grant

Pam presented the Grants for Nutrition. She worked with Pam O'Leary to write three separate grants to the Food Bank of Iowa to purchase a refrigerator for Corydon, an upright freezer in Centerville and an upright freezer for Keokuk.

Nutrition Grants

The OIL Report was included in the packet for members' information.

OIL Report

Christa presented the Advisory Council Resignations. We would like to bring the By-Laws to the June meeting to review the number of members needed and other items.

Advisory Council Resignations

The next meeting is scheduled for June 16, 2015.

NEXT MEETING

The meeting was adjourned at 11:10 AM.

ADJOURNMENT