

Milestones Area Agency on Aging Advisory Council

Notice is hereby given that the December 16, 2014 meeting of the Milestones Area Agency on Aging Advisory Council will be held at 10 AM in the Private Dining Room at Southeastern Community College, 1500 West Agency Road, Room # 401, Burlington, IA. We will not have the ability to connect anyone via conference call to the in-person meeting to be held in Burlington on Tuesday, December 16.

Special Note: If there is a forecast of inclement weather the decision to change to a conference call meeting will be made on Monday, December 15, 2014. We will make every effort to call each member to inform them of the change. Enclosed with this packet is a separate sheet with instructions on how to participate in the conference call meeting.

AGENDA

- I. Call to Order – Bob Waugh, Chairperson
- II. Roll Call – Secretary
- III. Approval of Minutes
 1. Minutes to September 16, 2014 – enclosed – Connie
Action: Motion from each region to Approve minutes
- IV. Reports
 1. Milestones BOD meeting minutes: August 26, 2014 – enclosed -Connie
Action: FYI
 2. Financial Report – YTD October, 2014 – enclosed- Tina
Action: FYI
 3. Nutrition Report – Meal Information Report, August, September, October,2014 – enclosed - Pam
Action: FYI
 4. Case Management Report - YTD 11/21/14 – enclosed - Kim
Action: FYI
 5. ADRC Option Counseling Report – YTD October, 2014 – enclosed - Kim
Action: FYI
- V. Old Business
 1. Revised Volunteer Recruitment Procedure – enclosed – Pam T.
Action: FYI - Update on Board approved Volunteer Recruitment Procedure
 2. On-site Compliance Monitoring and Performance Review – Nutrition Policies and Procedures – enclosed – Pam T.
Action: Motion to recommend to BOD for approval and submission to IDA.
- VI. New Business
 1. Milestones Foundation Board – enclosed – Christa
Action: select Foundation Board Members

2. FY 2014 Year in Review - Christa
Action: FYI
3. Letter to County Board of Supervisors – enclosed - Connie
Action: Recommend letter and formula to BOD.
4. Planning information for FY 2016-2017 Area Plan – enclosed - Christa/Connie
Action: Recommend authorizing staff recommendations for FY 2016-2017 Area Plan to BOD.

VII. Items of Interest

1. OIL update – Minutes enclosed for November, 2014 meeting - Bill Thom

VIII. Next Scheduled Meeting – TBA - March or April– Depending on timeline of Area Plan submission may need to hold meeting in April.

IX. Adjournment

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