

Milestones Area Agency on Aging
Board of Directors
October 28, 2014

Ainsworth Four Corners
Restaurant and Fuel Stop
3112 Hwy 92
Ainsworth, IA 52201

Notice is hereby given that the October meeting of the Milestones Area Agency on Aging Board of Directors will be held on Tuesday, October 28, 2014 at 10 AM in the meeting room of the Ainsworth Four Corners Restaurant.

- I. Call to Order - Chairperson
- II. Roll Call – Secretary
- III. Approval of Minutes – Meeting minutes of August 26, 2014
- IV. **Reports** – If reports are not completed at time of packet mailing – they will be handouts at meeting.
 - a. Financial Reports – Tina Jaegers
 - I. Financial Report - YTD September, 2014- handout
 - II. Accounts Payable – July, August, and September 2014 – enclosed**Action:** Motion to approve Financial Report to include July, August and September, 2014 accounts payable.
 - b. Nutrition Program – Pam Taylor
 - I. Meal Information Report - July, August, and September, 2014 – enclosed/handout**Action:** Accept for information
 - c. Case Management – Kim Goering
 - I. Client information – YTD 9/30/14 – enclosed**Action:** Accept for information
 - d. Options Counseling – Kim Goering
 - I. Report – YTD 9/30/14 -enclosed**Action:** Accept for information
- V. **Old Business**
 - a. Volunteer Screening Procedure revised– Pam T. - enclosed
Action: Motion to approve revised Volunteer Screening Procedure and grandfather in all current volunteers.
 - b. Revised Grievance Policy – Jeri – enclosed
Action: Motion to approved revised Grievance Policy
- VI. **New Business**
 - a. Milestones Foundation - enclosed
Action: Motion to accept recommendation for bylaw revisions. – Christa/Connie
 - b. Policy/Procedure on Ethical and Good Faith Standards and Conflict of Interest Disclosure –Jeri – enclosed. Please review and be prepared to sign. Documents will be handed out at meeting.
Action: BOD members sign documents and turn in for filing.

VII. Items of Interest

- a. LifeLong Links (ADRC) Update - Connie
- a. Minutes of the Advisory Council meeting of September 16, 2014.
- b. OIL Report of September 29-30th – Bill Thom

VIII. Next meeting – December – Discuss date and location

IX. Adjournment