

Milestones Area Agency on Aging
Board of Directors
August 26 2014

Ottumwa Office
623 Pennsylvania Avenue
Ottumwa, IA 52501

Notice is hereby given that the August meeting of the Milestones Area Agency on Aging Board of Directors will be held on Tuesday, August 26, 2014 at **9:30 AM** in the Ottumwa office meeting room. Meeting will be preceded by a BOD training by Gayla Harrison, Attorney entitled "Keeping the Workplace Free of Harassment and Discrimination". Meeting will begin immediately following the training.

- We will also be providing lunch. This will be the same meal that is prepared in Oskaloosa and delivered/served in Ottumwa area Senior Nutrition Centers. Menu is: Italian Chicken Wrap, Potato Salad, Tomato Cucumber Salad, Fresh Melon, Chocolate Pudding and milk.

- I. Call to Order - Chairperson
- II. Roll Call – Secretary
- III. Approval of Minutes – Meeting minutes of June 24, 2014
- IV. **Reports** – If reports are not completed at time of packet mailing – they will be handouts at meeting.
 - a. Financial Reports – Tina Jaegers
 - I. Financial Report - YTD June, 2014- enclosed
 - II. Accounts Payable – May and June, 2014 – enclosed**Action:** Motion to approve Financial Report to include May and June, 2014 accounts payable.
 - b. Nutrition Program – Pam Taylor
 - I. Meal Information Report - May, June and Year end, 2014 –enclosed**Action:** Accept for information
 - c. Case Management – Kim Goering
 - I. Client information – YTD 6/30/14 – enclosed**Action:** Accept for information
 - d. Options Counseling – Kim Goering
 - I. Report – YTD 6/30/14 -enclosed**Action:** Accept for information
- V. **Old Business**
 - a. Volunteer Screening Procedure – Pam T. - enclosed
Action: Motion to approve Volunteer Screening Procedure and grandfather in all current volunteers.
- VI. **New Business**
 - a. Review On-Site Monitoring and Performance Review –Connie - enclosed
Action: Motion to accept IDA On-Site Monitoring and Performance Review.
 - b. Programs: Elder Abuse Prevention and Awareness, SMP and VISTA – Kim and Peggy D.
Action: Accept for information
 - c. Appointment of BOD Committee members – Dorothy G.
Action: BOD Chair appoints members to Finance and Grievance Committees
 - d. Agency insurance coverage review – Willene White, Noel Insurance
Action: Accept for information

VII. Items of Interest

a. Iowa Department on Aging retreat – July 10 & 11, 2014

Action: Report from those attending – Lynelle and Steve

b.OIL Report – Bill

VIII. Next meeting – Tuesday, October 28, 2014 – Four Corner Restaurant, Ainsworth

IX. Adjournment

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