

Milestones Area Agency on Aging  
Board of Directors  
March 13, 2014

Burlington Public Library  
210 Court Street  
Burlington, IA

Notice is hereby given that the March meeting of the Milestones Area Agency on Aging Board of Directors will be held on Thursday, March 13, 2014 at 10 AM in a meeting room of the Burlington Public Library at 210 Court Street, Burlington, IA

- I. Call to Order
- II. Roll Call – Secretary
- III. Approval of Minutes – Board minutes of February 25, 2014
- IV. Reports – If reports are not completed at time of packet mailing – they will be handouts at meeting.
  - a. Financial Reports – Tina Jaegers
    - I. Financial Report - YTD January, 2014 - enclosed
    - II. Accounts Payable – January 2014 – enclosed**Action:** Approve Financial Report to include January, 2014 accounts payable.
  - b. Nutrition Program – Pam Taylor
    - I. Meal Information Report – handout – receive for information
  - c. Case Management – Kim Goering
    - I. Client information – YTD 2/1/13 – enclosed – receive for information
  - d. Options Counseling – Kim Goering – enclosed – receive for information
    - I. Report – YTD 2/28/14
- V. Old Business
- VI. New Business
  - a. FY 2015-2014 Area Plan Update – Connie & Staff (narrative - enclosed / budget and units of service –handout)  
**Action:** Approve FY 2014-2015 Area Plan Update for submission to IDA on or before April 1, 2014.
  - b. Policy to donate sick leave time to other employee(s)– Handout -Christa  
**Action:** Approve proposed policy to be effective immediately
  - c. Approve Agreement with City of Winfield Commission Board – Enclosed – Pam  
**Action:** Approve Agreement
  - d. Option of terminating contract with HyVee and providing meals directly for Burlington and Ottumwa/Wapello County – Pam – handout  
**Action:** Approve recommendation to terminate contract with Burlington HyVee and implement plan for Ottumwa/Wapello County and Burlington.
- VII. Items of Interest
- VIII. Next meeting – Tuesday, April 22, 2014 – Four Corners Restaurant, Ainsworth.
- IX. Adjournment